MARINE CORPS RI NAVMC 11296 (Ro U/I: EA		PPLICATION						
O/I. LA			DDIVACY ACT	TATERAENT				
Authority:	Title 5, U. S. Code	e 301; Title 10, US0	PRIVACY ACT S C Section 5013	O I A I EIVIEN I				
Priincipal Purpose:	Formal filing of co	mplaints/problems t	o command per	sonnel.				
Routine Uses: To provide a record to facilitate personnel management actions and decision complaint/problem information and resolution efforts.					sions; to	serve as a date	e source for	
Disclosure:		ntary. Failure to cor lete analysis of the			esult in de	elayed commar	nd action and/or an	
PART I: TO BE COMPLETED BY THE APPLICANT								
1. NAME:					2. F	RANK:	3. SSN:	
4. UNIT:					5. F	RACE/ETHNIC	L GROUP:	
6. GENDER:					L	7. DATE:		
8a. I desire to Reque	st Mast with: (Prov	vide the name and b	oillet of the Com	manding Officer wi	ith whom	you desire to	communicate.):	
	ence(s); the names o	of the individuals in	volved, witness	es and to whom it r	-		e incident(s)/behavior(s) and ly reported. Include any	
8c. REQUESTED REM in 8a above.)	MEDY/OUTCOME:	(Clearly state what	assistance or co	omplaint resolution	you are s	eeking from th	e commanding officer named	
9. AFFIDAVIT								
l,							t which begins in Block 8b	
on this page (page 1) corrections. I make the	· -						nt is true. I have initialed all nlawful inducement.	
				(SIGN)	ATURE OI	F APPLICANT/I	DATE)	

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PART II: TO BE COMPLETED BY THE OFFICER CONDUCTING REQUEST MAST	
10. DISPOSITION: (Provide a detailed explanation of actions taken or attempted to resolve the complaint/problem, to include any other referrals. If an inquiry/investigation was initiated as a result of this complaint, provide the type conducted and the results. Attach additional sheets as necessary.)	
COMMANDING OFFICER SIGNATURE/DATE	
PART III: APPLICANT'S ACKNOWLEDGMENT OF REQUEST MAST	
(Applicant should initial/complete the appropriate statement(s))	
I have had the opportunity to communicate directly with my Commanding Officer named in Block 8a and understand the disposition or probable disposition of my problem/complaint.	

APPLICANT'S SIGNATURE/DATE

(name and billet of commanding officer subordinate to officer named in Block 8a), understand the disposition or probable

I have had the opportunity to communicate directly with my Commanding Officer named in Block 8a but have not been

I have not had the opportunity to communicate directly with my Commanding Officer named in Block 8a.

I have had the opportunity to communicate directly with _

WITNESS' SIGNATURE/DATE

disposition of my problem/complaint, and voluntarily withdraw this Request Mast.

informed of the disposition or probable disposition of my problem/complaint.