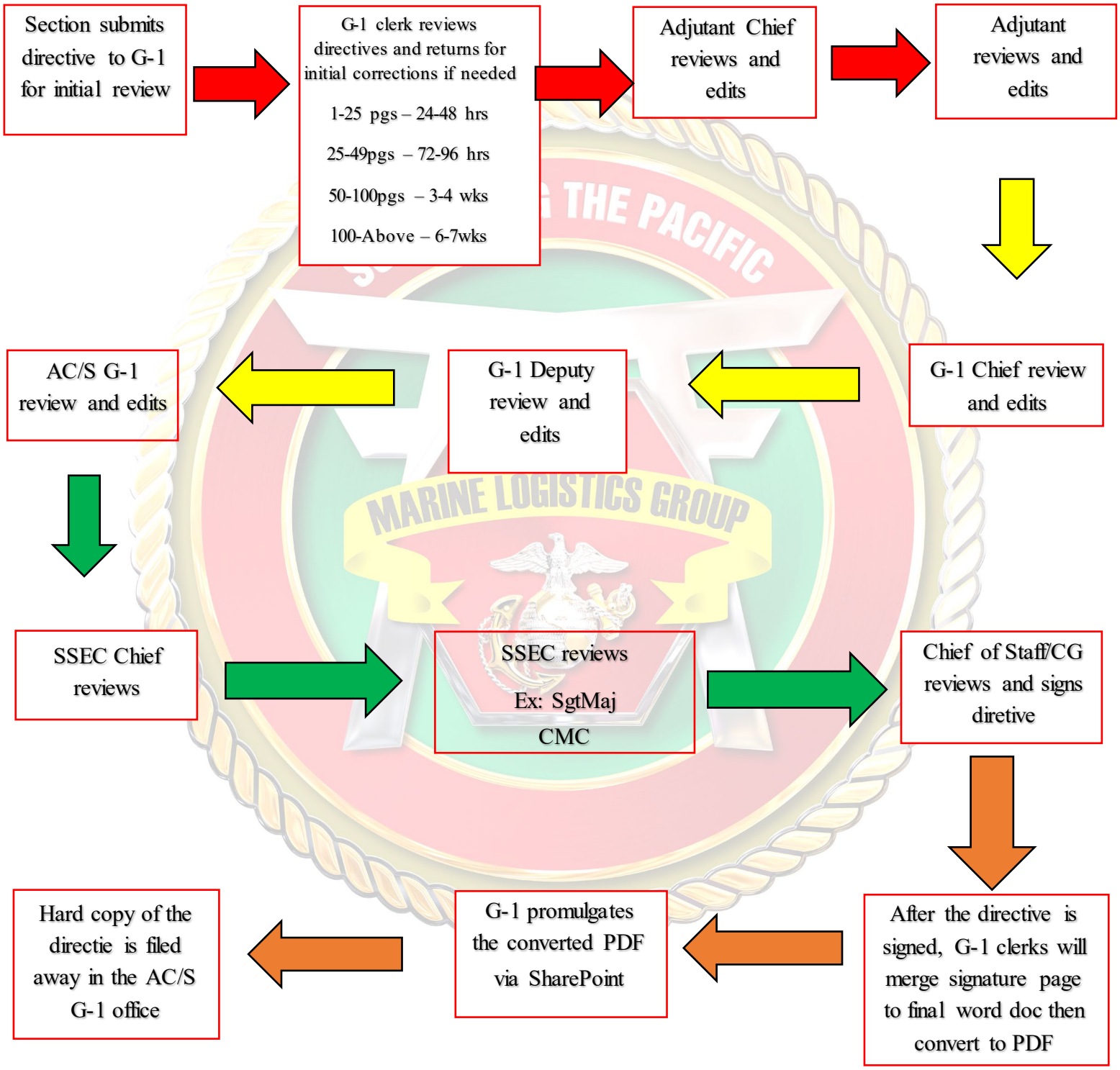
PROCESS MAP


Section submits directive to G-1 for initial review
G-1 clerk reviews directives and returns for initial corrections if needed
1-25 pgs – 24-48 hrs
25-49pgs – 72-96 hrs
50-100pgs – 3-4 wks
100-Above – 6-7wks
Adjutant Chief reviews and edits
Adjutant reviews and edits
G-1 Chief review and edits
G-1 Deputy review and edits
AC/S G-1 review and edits
SSEC Chief reviews
SSEC reviews
Ex: SgtMaj
CMC
Chief of Staff/CG reviews and signs diretive
After the directive is signed, G-1 clerks will merge signature page to final word doc then convert to PDF
G-1 promulgates the converted PDF via SharePoint
Hard copy of the directie is filed away in the AC/S G-1 office