



3d MLG Equal Opportunity Complaint Form

Email: 3dmlgeoa@usmc.mil

Website: <http://www.3rdmlg.marines.mil/Resources/EqualOpportunity.aspx>

This form is provided for individuals to provide an outline of information to the 3d MLG EOA. The complaint can be sent via e-mail, FAX, or by mail. You may print this form, fill in all of the requested information, and send it to the Equal Opportunity Advisor.

PART 1: GENERAL INFORMATION

Privacy Act Notice: SECNAVINST 5211.5E, "Department of the Navy Privacy Program"
Information you provide may be used to create an official record in a Privacy Act System of Records.

Privacy Warning: We cannot guarantee your complete privacy when you use this form because complaints transmitted via the internet cannot be completely protected from unauthorized attempts to access information.

False Official Statement Warning: Use of this form may constitute a request for an official investigation of a person you assert has engaged in wrongful conduct. It is a crime to knowingly make a false fictitious or fraudulent statement or representation of material fact to induce government action. Knowing omission of a material fact also is a crime (18 USC 1001).

PLEASE SELECT ONE OF THE FILING OPTIONS BELOW- REMAIN ANONYMOUS OR CONFIDENTIALITY. Your selection of one of the filing options below implies you have reviewed the information and understand the choice you are making. Please keep in mind that your decision to elect anonymity may limit our ability to conduct an inquiry, if one is warranted, or to appropriately address your issue. In the event the need to contact you for additional information or clarification, please consider providing your name and/or contact information to allow for follow-up contact if needed. Your complaint cannot be processed without your selection below.

DO YOU WISH TO REMAIN ANONYMOUS? (IF YES, DO NOT PROVIDE YOUR NAME OR CONTACT INFORMATION BELOW AND CONTINUE ONTO PART 3: WHO COMMITTED THE WRONGDOING?)

NO

YES

IF NO, DO YOU WANT CONFIDENTIALITY? (WE CAN'T GUARANTEE CONFIDENTIALITY AS EXPLAINED BELOW UNDER CONSENT TO RELEASE MY PERSONAL INFORMATION)

NO

YES (IF YES, COMPLETE CONSENT TO RELEASE MY PERSONAL INFORMATION)

WHAT DID THIS PERSON DO OR FAIL TO DO THAT WAS WRONG?

WHAT RULE, REGULATION, OR LAW DO YOU THINK THIS PERSON(S) / COMMAND OR ACTIVITY VIOLATED?

DO YOU HAVE SUPPORTING DOCUMENTS THAT YOU WISH TO SUBMIT?

NO

YES

IF YES, PLEASE SUBMIT DOCUMENTS TO 3dmlgeoa@usmc.mil

WHEN / WHERE DID THE INCIDENT OCCUR? BE AS SPECIFIC AS POSSIBLE ABOUT THE DATES, TIMES, LOCATIONS, AND COMMAND.

HAVE YOU USED ANOTHER PROCESS, e.g., SUPERVISOR OR CHAIN-OF-COMMAND TO RESOLVE THIS MATTER? IF YES, PLEASE IDENTIFY THE PROCESS AND THE CURRENT STATUS OF THE MATTER.

BRIEFLY SUMMARIZE HOW YOU BELIEVE THE EOA CAN ASSIST YOU REGARDING THIS MATTER.

ADDITIONAL INFORMATION YOU WISH TO PROVIDE. (INCLUDE ANY ADDITIONAL PERSON(S), AND / OR WITNESSES' NAMES, RANKS / GRADES, DUTY STATION.)

CERTIFICATION: BY SUBMITTING THIS FORM, YOU CERTIFY THAT ALL OF THE STATEMENTS MADE IN THIS COMPLAINT ARE TRUE, COMPLETE, AND CORRECT TO THE BEST OF YOUR KNOWLEDGE AND / OR BELIEF. YOU UNDERSTAND THAT A FALSE STATEMENT OR CONCEALMENT OF A MATERIAL FACT IS A CRIMINAL OFFENSE (18 U.S.C. SECTION 1001; INSPECTOR GENERAL ACT OF 1978, AS AMENDED, SECTION 7; AND / OR THE UNIFORM CODE OF MILITARY JUSTICE, ARTICLE 107). THIS INFORMATION IS SUBMITTED FOR THE BASIC PURPOSE OF REQUESTING ASSISTANCE, CORRECTING INJUSTICES AFFECTING THE INDIVIDUAL, OR ELIMINATING CONDITIONS CONSIDERED DETRIMENTAL TO THE EFFICIENCY OR REPUTATION OF UNIT AND 3D MLG.

I CERTIFY

I DO NOT CERTIFY

*** REQUIRED FIELDS MUST BE COMPLETED BEFORE SUBMITTING THE FORM. ONCE THE FORM HAS BEEN SUBMITTED, YOU WILL RECEIVE A CONFIRMATION EMAIL.**